

藍田聖保祿中學
2024-2025 學年中一自行分配學位
常見問題及解答



- 藍田聖保祿中學是一所甚麼類型的中學？
 - ❖ 本校乃沙爾德聖保祿女修會興辦的一所天主教女子中學，秉承聖保祿宗徒『為一切人，成為一切』（格林多人前書 9:22）的精神，推動全人教育，積極培育同學成為一位成熟、滿有基督的仁愛、獨特而自信的青年，使她們在道德、智慧和靈性修養上，達到真、善、美的境界，迎向未來。
 - ❖ 本校是一所以英語為教學語言的津貼中學。
- 2024-2025 年度的中一自行分配學位共有多少個？
 - ❖ 2024-2025 年度的中一自行分配學位共 50 個。
- 申請人如何取得申請表格？
 - ❖ 申請人可於 2023 年 11 月 27 日（星期一）起至 2024 年 1 月 16 日（星期二）於學校的網址下載或到本校索取申請表格。
- 如何遞交申請表？
 - ❖ 申請人須於二零二四年一月二日至一月十六日校務處辦公時間內，把填妥之申請表格（本校及教育局表格）及本校申請表所示之文件之影印本，依次序釘裝並放在 A4 大小的公文袋內親臨本校遞交。如透過「中一派位電子平台」遞交申請，請於網上遞交申請後十天內另行將三個尺寸 4”X 9”並貼上郵票（港幣\$2.2）回郵信封親身交到或郵寄至本校。信封面須清楚寫上申請人（學生）的中、英文全名及地址，並註明【申請 2024-25 中一自行分配學位】。
 - ❖ 辦公時間： 星期一至五：上午八時三十分時至下午五時
星期六：上午八時三十分至中午十二時正
星期日及公眾假期休息

<ul style="list-style-type: none">❖ 申請日期為 2024 年 1 月 2 日至 1 月 16 日。❖ 詳情請自行參閱教育局之「申請中一自行分配學位手冊」及「中一派位電子平台」家長指南。	
親臨遞交申請	透過教育局「中一派位電子平台」遞交申請
請依次序排列及遞交以下文件： <ul style="list-style-type: none">● 教育局發出的〈中一自行分配學位申請表〉（包括「教育局存根」、「學校存根」及「家長存根」的三個相聯部份）● 填妥並貼上近照的本校申請表● 申請表所列之資料及獎項相關的證明	請上載以下文件至教育局「中一派位電子平台」： <ul style="list-style-type: none">● 填妥並貼上近照的本校申請表● 申請表所列之資料及獎項相關的證明文件副本，如下：<ul style="list-style-type: none">a. 出世紙及身份証影印本

<p>文件副本，次序如下：</p> <p>a. 出世紙及身份証影印本</p> <p>b. 領洗紙 (已領洗天主教徒)</p> <p>c. 小五及小六(2022-2024 學年)之成績表</p> <p>d. 小五及小六(2022-2024 學年)表現最優異之校內或校外活動證書影印本。</p> <p>(*申請表格上填寫的各範疇，每範疇的上限四項，並須編碼，詳情見申請表上的說明)</p> <ul style="list-style-type: none"> • 三個尺寸 4” X 9”並貼上郵票 (港幣 \$2.2) 之回郵信封，信封上須清楚寫上申請人(學生)的中英文全名及地址。 	<p>b. 領洗紙 (已領洗天主教徒)</p> <p>c. 小五及小六(2022-2024 學年)之成績表</p> <p>d. 小五及小六(2022-2024 學年)表現最優異之校內或校外活動證書影印本。</p> <p>(*申請表格上填寫的各範疇，每範疇的上限四項，並須編碼，詳情見申請表上的說明)</p> <ul style="list-style-type: none"> • 請於網上遞交申請後十天內另行將三個尺寸 4” X 9”並貼上郵票(港幣\$2.2)回郵信封親身交到或郵寄至本校。信封面須清楚寫上申請人(學生)的中、英文全名及地址，並註明【申請 2024-25 中一自行分配學位】。
<ul style="list-style-type: none"> • 親臨遞交申請者應取回已蓋上本校校印、本校名稱及編號之教育局〈家長存根〉及本校之〈申請回條〉以作存照。 	<ul style="list-style-type: none"> • 透過「中一派位電子平台」遞交申請者，並沒有教育局〈家長存根〉，當成功遞交後，系統會自動發出確認電郵到家長註冊的電郵地址。 • 本校核實其申請後，將依據「中一派位電子平台」提供之地址郵寄本校之〈申請回條〉予申請人。
<p>❖注意：</p> <ul style="list-style-type: none"> • 所有《中一自行分配學位申請表》及本校之申請表及相關證明文件一經遞交，不得撤回，而遞交的所有資料，只供處理是次自行分配學額申請之用。本校會保存所有提交的文件，直至收生程序完成為止。收生程序完成後，文件一律會被銷毀，不予奉還，敬請注意。 • 親臨遞交申請表時須出示申請人(學生)的身份證明文件(例如出世紙、身份證、護照)正本，以便核實申請表上的學生資料。 • 無須提交小學任何推薦信，不接受郵遞方式交申請表，所有逾時遞交的申請表將不受理。 	

5. 是否所有申請人都獲邀面試？

- ❖ 本校將根據申請表列寫的自行收生準則及比重(除面試表現外)甄選約 250 位申請人參加面試。

6. 面試以甚麼形式進行？

- ❖ 面試分兩部份，以英語及粵語進行個人面談，內容包括朗讀文章，回答時事、常識及創意問題等，評估申請人的溝通技巧、禮儀、中英文能力及應變能力。

7. 取錄準則及比重是怎樣的？

❖ 學業成績（包括教育局提供之學生成績次第）佔 95 分 (63%)，課外活動（包括校內、校外公開比賽成績、獎項等）佔 15 分 (10%)，操行態度佔 10 分 (7%)，宗教佔 5 分 (3%)，聯屬關係佔 10 分 (7%)，面試表現佔 15 分 (10%)。

8. 申請人如何得知獲邀面試？

❖ 經甄選的申請人將於 2024 年 3 月 16 日（星期六）參加面試，面試時間為上午 8:15-下午 12:30。〈面試通知書〉將於 2024 年 3 月 8 日（星期五）寄出。獲選參加面試的申請人編號會安排於同日下午 5:00 後在本校網址 <http://www.spslt.edu.hk> 公布。

9. 申請人如何得知〈自行分配學位〉之結果？

❖ 依據本校二零二四至二零二五年度中一自行分配學位辦法獲錄取之申請人，將於二零二四年三月二十七日(星期二)獲本校寄出之〈錄取通知信〉及於當天上午九時至下午四時獲本校致電通知。接獲〈錄取通知信〉代表申請人已成功申請本校的自行分配學位，因而獲納入本校的《自行分配學位正取學生名單》。請注意，接獲〈錄取通知信〉並不一定等同中一派位的最終派位結果，學生最終獲派的學校將於 2024 年 7 月 9 日與統一派位結果一併公布。

10. 教育局公布自行分配學位及統一派位結果後，如何查詢 2024-2025 中一學位？

❖ 如有查詢，家長請於 2024 年 7 月 9 日(星期二)下午四時前，到本校接待處填報資料。

St. Paul's School (Lam Tin)
Application for S1 Discretionary Places 2024-2025
Frequently asked questions and answers



Schedule of Application for
S1 Discretionary Places
2024-2025

1. What kind of school is St. Paul's School (Lam Tin)?
 - ❖ We are a Catholic girls' secondary school founded by the Sisters of St. Paul de Chartres, upholding the Paulinian spirit of 'all things to all people' (1 Corinthians IX:22) as advocated by St Paul, our patron saint, in the provision of whole-person education to assist the formation of young girls into self-confident individuals conscious of their self worth and inculcated with the Christian values of love, goodness and truth, and intellectually, morally and spiritually prepared for their life and their future.
 - ❖ We are a government-aided school using English as the medium of instruction.

2. How many S1 discretionary places are offered in 2024-2025?
 - ❖ A total of 50.

3. How can the application form be obtained?
 - ❖ Application forms can be downloaded from our school website <http://www.spslt.edu.hk> or obtained from our school from 27 Nov 2023 (Monday) to 16 Jan 2024 (Tuesday).

4. How can the application form be submitted?
 - ❖ Applicants have to submit completed application forms (from the EDB and our school) together with photocopies of the documents stated in our application form from 2 January 2024 to 16 January 2024. All documents submitted in person during our office hours should be stapled and enclosed in an A4 size envelope. Application can also be made via the SSPA e-platform and within 10 days after the online submission of application, three stamped self-address envelopes can be submitted to our school in person or by post. (Please mark 'Application for S1 Discretionary Places 2024-25' on the envelopes.)
 - ❖ Office hours: Monday – Friday 8:30 a.m. – 5:00 p.m.
Saturday 8:30 a.m. – 12:00 noon
Sunday and public holidays closed

<ul style="list-style-type: none"> ❖ Submission of application from 2 January 2024 to 16 January 2024 ❖ Please refer to 'Handbook for Application for Secondary One Discretionary Places' and 'SSPA e-Platform Parent's Guide' published by the EDB for details. 	
In person	Via SSPA e-Platform
<p>The following documents should be submitted in the following order:</p> <ul style="list-style-type: none"> • "Application Form for S1 Discretionary Place" from the EDB (including "EDB's copy", "School's copy" & "Parent's copy") • The completed application form of our 	<p>The following documents should be uploaded to the EDB SSPA e-Platform:</p> <ul style="list-style-type: none"> • The completed application form of our school with a recent photo attached • Photocopies of supporting documents: <ul style="list-style-type: none"> a. Applicant's Certificate of Birth

<p>school with a recent photo attached</p> <ul style="list-style-type: none"> • Photocopies of supporting documents in the following order: <ul style="list-style-type: none"> a. Applicant’s Certificate of Birth and ID card b. Catholic Baptismal Certificate (for Catholics only) c. School reports of Primary 5 to Primary 6 (2022– 2024) d. Certificates of awards with outstanding performances inside or outside school in Primary 5 to Primary 6. (*maximum 4 items for each category as stated on the application form; coded as instructed in the application form) • 3 4”x9” envelopes with stamps of \$2.2 affixed, and applicants’ full Chinese and English names and address clearly written 	<p>and ID card</p> <ul style="list-style-type: none"> b. Catholic Baptismal Certificate (for Catholics only) c. School reports of Primary 5 to Primary 6 (2022– 2024) d. Certificates of awards with outstanding performances inside or outside school in Primary 5 to Primary 6. (*maximum 4 items for each category as stated on the application form; coded as instructed in the application form) <ul style="list-style-type: none"> • To submit to our school in person or by postal mail within 10 days after the online submission of application 3 4”x9” envelopes with stamps of \$2.2 affixed, applicants’ full Chinese and English names and address, and ‘Application for S1 Discretionary Places 2024-25’ clearly written
<ul style="list-style-type: none"> • Applicants should receive from our school the “Parent’s Copy” bearing our school chop, school name and school code, and the application receipt for record. 	<ul style="list-style-type: none"> • Applicants should receive from the e-Platform the confirmation of successful submission • Application receipt for record will be posted to the applicant’s address provided in e-Platform
<p>❖ Points to note:</p> <ul style="list-style-type: none"> • All submitted documents cannot be withdrawn. Personal data collected will be used for processing admission application only. All items submitted will not be returned and will be retained by our school until the admission process is completed. All documents will be destroyed after the completion of the admission process. • Applicants need to show the originals of identification documents (e.g. Certificate of Birth, ID card, passport) to verify their identity if the application form is submitted in person. • Recommendation letters from primary schools are not required. Application by mail and late submission are not accepted. 	

5. Will all the applicants be invited to the interview?
 - ❖ Around 250 applicants will be invited in accordance with the selection criteria and weightings (with the exception of interview performance) listed on the application form for an interview.

6. How will the interview be conducted?
 - ❖ The interview will be conducted in two parts, English and Cantonese. Interview tasks include reading aloud and answering questions related to current affairs, general knowledge and creativity. The items of assessments include communication skills, manners, language proficiency and adaptability skills.

7. What are the selection criteria and weighting for admission?
 - ❖ Academic performance (including the EDB priority number) – 95 points (63%), extra-curricular activities (including inside school and outside school competitions and awards) – 15 points (10%), conduct/attitude – 10 points (7%), religion – 5 points (3%), affiliation – 10 points (7%), interview performance – 15 points (10%).

8. How will the applicants be notified of the interview?
 - ❖ Selected applicants will attend an interview on 16 March 2024 (Saturday), from 8:15 a.m.– 12:30 pm. A letter of interview notification with details of the interview will be sent by post on 8 March 2024 (Friday) to the selected applicants. The interview list (the application no. on the receipt) will be published on our school website <http://www.spslt.edu.hk> after 5:00 p.m. on the same day.

9. How will the applicants be notified of the application result?
 - ❖ Successful applicants chosen in accordance with our selection criteria for 2024-2025 S1 Discretionary Places will be notified by our school on 27 March 2024 (Tuesday) by post (Admission Letter) and by phone (from 9 a.m. to 4 p.m.). The Admission Letter indicate that the applicants are included in our ‘Successful Lists for Discretionary Places’. This may not be the same as the final allocation results decided by the EDB. The final allocation results of Discretion Places and Central Allocation will be released by the EDB at the same time on 9 July 2024.

10. How can further information about 2024-25 S1 places of our school be obtained after the release of S1 allocation results by the EDB?
 - ❖ Parents may come to our school and fill in relevant information before 4 pm on 9 July 2024.