

Annual Report

To: Chief School Development Officer (KT) / Joint Office for Kindergartens and Child Care Centres

2022-23 School Year

Annual Report on Measures related to Safeguarding National Security and National Security Education

School Name: St. Paul's School (Lam Tin)

Area	Measure(s)	Implementation Situation	Effectiveness and Reflection
1. School Administration	1.1 Take charge of the planning and coordination work in formulating and implementing measures related to safeguarding national security and national security education by the working group: <ul style="list-style-type: none"> - to plan and formulate the related policy; - to coordinate the implementation of related measures among subject panels and functional teams; - to promote communication and collaboration among different stakeholders to strengthen students' virtue cultivation and the related work on guidance and discipline; and - to formulate strategies and contingency measures to prevent political activities from permeating the school. 	<p>A meeting was held on 30 September 2022 to review the report and plan. Poster display supervision protocols were reiterated.</p> <p>A meeting was held on 6 March 2023 to review the EDB circular on strengthening national education: key performance indicator released on 13 December 2022. An additional member, Mr K Fee was introduced to the working group. Ms S Cheng and Mr K Fee were assigned as the dedicated co-ordinators to lead the planning of national education (including national security education) in school. The KPI and the report and plan forms were discussed. Activities for the national security education day on 15 April 2023 were discussed, which included poster display and online quiz. Library collection inspection by working group members would be followed up.</p> <p>A meeting was held on 7 July 2023 to share the updates from the EDB on national security: maintaining a safe learning environment, nurturing good citizens issued</p>	<p>The working group met regularly to review the measures and implementation related to national security education.</p> <p>Teachers were reminded of the work plan and informed of the report on 24 August 2022. The work plan and report were endorsed by the IMC on 9 November 2022. Communication with the IMC and with the teachers on national security education was maintained.</p> <p>Some measures were unable to be discussed and put into action in 22-23 and will be followed up in 23-24.</p>

			<p>on 13 June 2023. The report 21-22 and plan 22-23 were revisited, and further details would be provided for some items (e.g. review dates, inspection dates) The proposed work plan 23-24 was introduced, with the inclusion of the functions of the dedicated co-ordinators. Participation in EDB online platform was shared among the working group members. It was proposed to align the activities on national security education and national education with the EDB timelines and make good use of the EDB resources to enrich the school-based measures. Follow up on the library collection inspection would be continued in collaboration with the colleagues in charge of the library. A random inspection on library collection would be scheduled for 23-24 by working group members. The crisis management appendix on handling political events, guidelines for external speakers and hirers, as well as the library book selection guide would be circulated to the members for comment and suggestion.</p>	
1.2		<p>Review and refine the mechanism and procedures for management of school premises (including the hiring out of school facilities, board displays and regular review of the library collection) to ensure the school activities will not involve acts or activities that endanger national security.</p>	<p>Guidelines for hiring out of school facilities were endorsed by the IMC on 9 November 2022.</p> <p>The current school procedures in managing board displays would be continued by the Discipline Committee and the Office.</p> <p>A school-based library selection guidelines was written up with the assistance of the Reading Committee and the panel heads. The guidelines were endorsed by the IMC on 9 November 2022.</p>	<p>The guidelines for hiring out school facilities and library selection underwent trial implementation in 22-23, and fine adjustments would be made before the official implementation in 23-24.</p> <p>The current school procedures in managing board displays were proven to be effective with the joint effort by the Discipline</p>

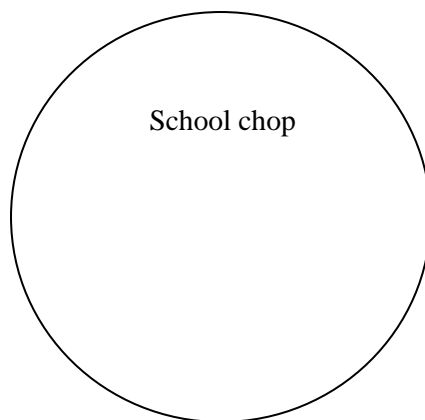
				<p>Committee and the office staff. No words or graffiti endangering national security were found within the campus.</p> <p>Review of printed and electronic library collections would be arranged in 23-24. Under the usual checking routine, no irregularity was noted in the newly procured books.</p>
1.3	<p>Review and refine the school’s mechanism and procedures for organizing activities to ensure that activities to be held under the name of the school (including student activities, extra-curricular activities, talks by external guest speakers, activities organized by alumni or PTA for students, activities engaging outside instructors, etc.) do not involve acts and activities that endanger national security.</p>	<p>Guidelines for external speakers and service providers in school activities were devised to include the related elements. The guidelines were endorsed by the IMC on 9 November 2022.</p>	<p>Guidelines for external speakers and service providers had been adopted in 22-23.</p> <p>External speakers and service providers observed the school requirements in terms of conduct and national security.</p>	
1.4	<p>Review and revise the crisis management mechanism in dealing with contingency issues arisen from political events or social incidents, based on school-specific context and in accordance with the latest EDB guidelines.</p>	<p>A chapter on handling issues on political events or social incidents was written up and included in the crisis management manual. The Vice Principal, Ms S Cheng, team leader of the Crisis Management Team reminded teachers of the contingency measures at the start of 22-23.</p>	<p>The Crisis Management Team compiled a school-based procedural manual to list out strategies, guidelines and contingency measures to duly prevent political activities from permeating the school. The manual was reviewed in July 2023.</p> <p>No irregular cases related to political events were observed in 22-23.</p>	

2. Staff management	2.1	Facilitate the understanding of school staff on national security and national security education, through staff meetings/ EDB circulars/ diocesan circulars/ school circulars/ talks or seminars (external and internal), enable staff to understand and familiarize themselves with the legislative background, provision, significance, etc. of the National Security Law, as well as relevant information disseminated by the Government.	<p>Information on national security and national security education published by the EDB and other credible organisations were disseminated to staff for their reference whenever available.</p> <p>Compliance with code of conduct, professional ethics and national security was regularly scrutinized on teacher, panel and school level.</p>	<p>Multiple channels for information sharing will be considered.</p> <p>Staff were well-aware of the related guidelines. No irregular issues were identified.</p>
3. Staff training	3.1	Coordinate in-house professional development activities where appropriate and nominate teachers to attend seminars on the Constitution, Basic Law or the National Security Law organized by the EDB.	Information of EDB seminars on Constitution, Basic Law and National Security Law was disseminated regularly to the teachers.	<p>A relatively high enrolment rate in TCS courses related to Constitution, Basic Law and National Security Law was recorded. Teachers showed initiative in joining related professional development courses.</p> <p>More opportunities for teachers who have attended related seminars to share with the staff and exchange ideas in promoting national security education can be provided.</p>
4. Learning and teaching	4.1	Coordinate the work of different subject panels and committees in the planning, implementation and monitoring of curriculum in relation to Basic Law and National Security Law education.	The Vice Principal (Ms SY Liu) and Assistant Principal (Ms WY Yu) who are in charge of the coordination of academic affairs regularly reviewed the curriculum planning related to national security education. Panel heads were reminded of the national security element at the panel heads' meeting in June 2023, on inclusion of the national security education topics in	Panel heads had revised the scheme of work, to include national security education components.

			schemes of work, record of planning, implementation and review in panel minutes, keeping archive of teaching materials concerned.	
4.2	Review and adjust the curriculum framework where appropriate and necessary, with reference to the curriculum guides published by the EDB on incorporating national security education in different key learning areas.		Panel heads revised the schemes of work to include national security education component (e.g. domain & learning focuses) in accordance with EDB curriculum guide.	There were already national security education related elements in the curriculum guides, panels could identify the sections and bring the awareness of the members to them. Many examples of learning activities were provided in the national security education curriculum guide, which can serve as reference for enriching learning as a whole. National security education can be naturally and organically incorporated with the curriculum.
4.3	Archive work plans/ selected and self-compiled teaching materials/ student results, etc related to Constitution, Basic Law and national security education for no less than two school years or three school years (if the school-based curriculum is designed for a key stage). Teachers should keep a record of any school-based learning and teaching materials for inspection purpose.		Panel heads inspected and archived teaching materials related to national security education topic (all topics for LS/CS and L&S). Teacher also kept a copy.	Panel heads would continue with this practice, keeping a copy of the teaching materials and including these in the electronic copy submitted to the school at the end of school year.
4.4	Promote the understanding of national security via a wide repertoire of activities, such as the online quizzes organized by the EDB. Explore opportunities for cross-disciplinary		Posters on national security related activities organized by the EDB were affixed in the school campus.	Interdisciplinary collaboration in national security education would be further enhanced.

		collaboration in related programmes.	Co-curricular activities promoting Chinese values and culture were organized.	
5. Student guidance, discipline and support	5.1	Strengthen moral and civic education, in (i) improving students’ self-management, social, communication, problem-solving and interpersonal skills, (ii) enhancing students’ ability to think from multiple angles, (iii) enhance students’ self-awareness and set positive personal goals, (iv) teach students to use social media in a proper way and distinguish true and false information, cultivate a sense of digital citizenship.	Activities tied in with moral and civic education themes were continuously organized throughout the school year.	Committees and teams would sustain their effort in planning appropriate and constructive activities in strengthening moral and civic education, as well as promoting Chinese culture and values through experiential programmes.
	5.2	Moral and ethical values, in line with the five Catholic education core values, are instilled through subjects and through co-curricular programmes.	Moral and ethical values in line with the Catholic education core values were nurtured through RE lessons and religious activities.	Catholic education core values encompassed moral and ethical values, and these would be instilled through the formal, informal and hidden religious curriculum. Co-curricular programmes would be organized whenever feasible to deepen the value inculcation.
	5.3	A multi-disciplinary collaboration is adopted among the different committees and teams in developing students’ positive values, including law-abidingness, citizenship and information literacy.	Co-curricular activities across various panels and committees were held, such as the Civic Education Day to develop students’ positive values. Thematic activities on information literacy were held by the Civic and Environmental Education committee, Chinese Literature panel and Chinese panel.	Values education, such as information literacy, would continue to be developed through a cross-discipline approach.

	5.4	<p>Arrange raising the national flag as well as playing and singing the national anthem at designated occasion (before or after 1/1, 1/7 and 1/10) in compliance with EDB requirements to enhance students' sense of national identity. Explore alternative arrangements in case of inclement weather to minimize frequent cancellation of ceremonies.</p>	<p>Flag-raising ceremony was held every Friday during school days, and also for the designated occasions (before or after 1/1, 1/7 and 1/10), where weather permitted.</p>	<p>The Civic Education Committee would continue to implement the flag-raising ceremony with assistance from the Girl Guides and the St. John Ambulance Brigade. Alternative arrangements ought to be explored to minimize the impact of inclement weather on hosting the ceremonies.</p>
6. Home-school cooperation	6.1	<p>Liaise regularly with the PTA executive committee, communicating with the parents on students' learning and growth issues, as well as school general policies and other relevant topics for parent education.</p>	<p>Parent education, such as workshops and talks, on supporting children's growth was organized in collaboration with the PTA.</p>	<p>Parent-child programme with theme on Chinese traditional culture was organized and was well-received by the participants.</p> <p>Means to disseminate and deliberate the school policies and rationale in relation to national security education would be further exhausted.</p>



Signature of supervisor: _____

Name of supervisor: _____

Date: _____