



藍田聖保祿中學 St. Paul's School (Lam Tin)

2023-2024 學年中一自行分配學位申請
Application for S1 Discretionary Places 2023-2024

遞交申請注意事項 Application Reminder

遞交申請注意事項

申請人須於二零二三年一月三日至一月十七日校務處辦公時間內，把填妥之申請表格(本校及教育局表格)及下列文件之影印本，依次序釘裝並放在A4大小的公文袋內親臨本校或郵寄遞交，如透過「中一派位電子平台」遞交申請，請另行將三個貼上郵票之回郵信封親身或郵寄到本校。遞交文件之影印本，包括：

- 出世紙及身份証
- 領洗紙 (已領洗天主教徒)
- 小五及小六之成績表
- 小五及小六之表現最優異之校內或校外活動證書 / 獎狀
- 三個貼上郵票之回郵信封

遞交申請注意事項

- **親臨遞交**申請者於交表時即場獲發〈申請回條〉，請家長取回已蓋上校印、學校名稱及編號的〈家長存根〉及〈申請回條〉以作存照。
- **郵寄遞交**申請者，本校將依據申請人提供之回郵信封寄回已蓋上校印的〈家長存根〉及〈申請回條〉。郵寄遞交以2023年**1月17日的郵戳為限，逾期無效。**
- **透過「中一派位電子平台」遞交**申請者，並沒有〈家長存根〉，當本校核實其申請後，將依據「中一派位電子平台」提供之地址(即申請人向本校作出申請時另行親臨遞交或郵寄到本校的回郵信封)郵寄〈申請回條〉予申請人。
- 本校發出之〈申請回條〉上載有申請編號，作跟進是次申請之用。
- 有關「中一派位電子平台」之操作及詳情，請聯絡就讀小學或向教育局學位分配組查詢。

Reminders to applicants

Applicants have to submit completed application forms (from the EDB and our school) together with photocopies of the following documents arranged in the order as listed below from 3 January 2023 to 17 January 2023. All documents submitted in person during our office hours or by post should be stapled and enclosed in an A4 size envelope. Application can also be made via the SSPA e-platform and three stamped self-address envelopes can be submitted to our school in person or by post.

- Birth certificate and identity card
- Certificate of Baptism (for Catholics)
- School Report Cards of Primary 5 and Primary 6 ONLY
- Certificate / supporting documents for outstanding achievements in internal or external activities in Primary 5 and Primary 6
- Three stamped self-addressed envelopes

Reminders to applicants

- Those who submit application documents in person should receive from our school the Parent's Copy bearing our school chop, school name and school code, and the application receipt for record.
- Those who submit application documents by post should receive from our school the Parent's Copy and application receipt enclosed in their self-addressed envelope by post. For application by post, the postmark date on the envelope will be regarded as the date of application. Late submission is not accepted.
- Those who submit application documents via the SSPA e-platform should receive from our school the application receipt enclosed in their self-addressed envelope by post.
- Applicants have to use the Application Number printed on the application receipt for future reference.
- Applicants should contact their primary schools/ the EDB for details about the SSPA e-platform.